

Red text is text that has been added; blue ~~strikeout text~~ has been deleted.

Pre-College Engineering Education (PCEE) Division Bylaws

~ Consolidated Version *~*

I. Name – no changes

II. Objectives, Vision, Mission, and Core Beliefs – two minor changes

- 1) in definition of ‘pre-college engineering education’
..... By “pre-college engineering education,” we simply mean engineering education that occurs prior to typical college- or university-age for students (i.e., *early childhood education for preschool* through high school ~~learners~~) in either formal or informal learning environments.
- 2) Added a Core Belief
Core Beliefs: We value:
Inclusive and equitable policies, practices, and resources for engaging all students;

III. Membership – no changes

IV. Organization and Officers – no changes

V. Election of Officers – two minor changes (no change to duration of Chair-Elect, Chair, Immediate Past Chair positions)

- 1) In addition to those nominations made by the Nominating Committee, additional **candidates names** may be nominated for any office to be filled in an election. **These may be self-nominations or nominations from any member of the division. upon presentation of such nominations in writing signed by five Division members present at the annual Meeting.** These nominations shall be voted upon together with the names of the members nominated by the Nominating Committee. **All nominees must be members of the Division in order for their names to be included on the ballot.**
- 2) **The timing of the nomination and voting process shall be such that the voting and determination of the elected positions will be completed at least two months prior to the annual meeting of the Society.**

VI. Committees – added a new committee, minor grammatical changes

The Pre-College Engineering Education Conference Committee creates professional learning opportunities targeted for pre-college educators. It shall be composed of the Chair Elect as Chair and members of the division. In the years that the Executive Committee approves, this committee shall be responsible for developing and directing the Pre-College Engineering Education Conference that is scheduled in conjunction with the annual meeting of the Society. Responsibilities of the committee may include but are not limited to coordinating the host facility, food and beverage, sponsorships, marketing, registration, presenters, and program.

VII. Duties and Terms of the Officers – Expanded qualifications for Chair-Elect candidates, other minor changes of clarifications and grammatical updates

The **Chair-Elect** shall be elected in odd-numbered years to serve a two-year term, and having served a two-year term, will become Chair at the end of the [ASEE](#) annual meeting of the **Society** of their second year. The nominees for Chair-Elect shall have previously **engaged in advancing the Division through committee work, serving as a Division officer, or other significant means. served at least one full term as a Division officer.**

VIII. Meetings and Activities - minor change, clarification

The Executive Committee shall hold **at least one** regular meetings at the Annual Meeting of the Society and special meetings as called by the Chair.

IX. Division Awards – change to Best Paper, Best Diversity Paper, date for division award nominations

Best Paper – This award is given to the PCEE Division author(s) whose paper, submitted to the division for the annual conference, was recognized as the “Best Paper” with regard to its quality and contribution to pre-college engineering education. **In order to receive this award, the lead author must be a member of the PCEE Division.**

Best Diversity Paper – This award is given to the PCEE Division author(s) whose paper, submitted to the division for the annual conference, was recognized as the “Best Diversity Paper.” As such, it represents a paper of high quality that contributes to pre-college engineering education and that addresses the division’s core values regarding diversity and inclusion. **In order to receive this award, the lead author must be a member of the PCEE Division.**

Procedures for Meritorious Service & Lifetime Achievement Division Awards – Nominations must be submitted directly to the Division Awards Chair by **February 15 April 30** each year.....

Procedures for Best Paper Award - **If the lead author of a nominated paper is not a member of the PCEE division, the Best Paper Committee will contact them to request that they become a division member. If the author does not join the division by the requested date, their paper will be removed from consideration of the Best Paper award. A nominated paper that meets these criteria of quality and contribution** to the fullest extent is selected as the Best Paper.

Procedures for Best Diversity Paper Award – **If the lead author of a nominated paper is not a member of the PCEE division, the Division Diversity Committee will contact them to request that they become a division member. If the author does not join the division by the requested date, their paper will be removed from consideration of the Best Diversity Paper award. A nominated paper that meets these criteria of quality, contribution, and attention to diversity and inclusion** to the fullest extent is selected as the Best Diversity Paper. ...

X. Publications – minor change, no longer specifying a publication

All papers presented at meetings of the Division become the property of the Society and may be recommended for publication **in [Journal of Engineering Education](#) or in the publications of the [Division](#)** as may be deemed proper by the Executive Committee of the Division.

XI. Amendment of Bylaws – minor change, consistent language w.r.t. annual meeting of the Society